

PRESENT:     Commissioner Robert E. Roach  
                 Commissioner Tommy Z. Haynes  
                 Commissioner Lynn Bowers  
                 Commissioner Katie Flynn Hedden  
                 Mayor William I. May, Jr.                         (5)

ABSENT:       None     (0)

Following roll call, Mayor May called for citizen comments. There were no comments.

Acting City Manager Mark Wilhoite reported that several personnel actions may be added to the January 28, 2013 regular meeting agenda.

Parks and Recreation co-director Jim McCarty invited the commission to the February 10, 2013 Canada celebration at the Frankfort cemetery commemorating the War of 1812 and Frankfort’s contribution.

At the request of and without objection, Human Resources Director, Randy Donahue, an item concerning Cobra insurance coverage is to be added to the regular meeting agenda..

City Solicitor Rob Moore informed the Board of the upcoming lease renewal regarding the city-owned parking lot on Watson Court.

At the request of Fire Chief, Wallace Possich, and without objection, items are to be added to the regular meeting agenda for the purchase of five heart monitor defibrillators. The city was awarded a state grant to purchase one defibrillator; and FEMA awarded the City with a grant to buy four more defibrillators.

Gary Muller, Planning and Building Codes Director, updated the board on the yearly property sweep, and the year’s abandoned property list.

**New Business**

Commissioner Hedden requested that the Frankfort Tennis Association be provided time for a presentation during a February work session.

Commissioner Hedden suggested that discussion begin regarding potential Community Development Block Grant projects for the upcoming funding round.

**Discussion Items**

The board discussed making changes to the City Commission meeting schedule. Following discussion, it was agreed to hold a work session on the second Monday of the month, and hold the regular voting meeting on the fourth Monday of the month. Both meeting would begin at 5:00 pm. City Solicitor Rob Moore was directed to prepare an ordinance for first reading for the January 28, 2013 agenda changing the meeting times.

Additional discussion followed as to the location of work sessions. It was agreed to hold work sessions in the conference room. IT Director Julsun Pacheco reported that cameras could be installed in the conference to continue recording work sessions to broadcast via the city's web site.

It was moved by Commissioner Hedden, seconded by Commissioner Haynes, to go into closed session per KRS 61.810 (1)(f), and KRS 61.810 (1)(c) – Personnel and Litigation. The question was put upon the motion and the motion was adopted by voice vote. The meeting went into closed session at 5:38 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Hedden that the meeting return to open session. The question was put upon the motion and the motion was adopted by voice vote. The meeting returned to open session at 6:55 p.m.

It was moved by Commissioner Haynes, seconded by Commissioner Roach, that the meeting adjourn. The question was upon the motion, and motion was adopted by voice vote. The meeting adjourned at 6:56 p.m.

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Mayor

Attest:

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City Clerk